



SCHOOL COUNCIL MINUTES

Monday 8TH April 2019

3.10pm Rm 15 QDHS

TIME		Location: Room 15	Who: Identify person to lead discussion on that item.
	1.0	Welcome and apologies	Brett Caporn
	1.1	Opening and welcome	
	1.2	Attendees: Brett Caporn, Pauline Wray, Kylie Squiers, Rebecca Wilson, Jonathan Hippisley	
	1.3	Apologies: Jodie Yardley, Jessica George and Danielle Hayden	
	2.0	Disclosure of Interest	Brett Caporn
	2.1	Identify real, perceived or potential conflicts.	
	3.0	Minutes of previous meeting	Brett Caporn
	3.1	Previous minutes (21/2/19) received by all Moved: Kylie Squiers Seconded: Jonathan Hippisley	
	3.2	Business arising: <ul style="list-style-type: none"> - Code of Conduct: was revisited last meeting and will be again when our co-opted member or any new representative joins the group. School Council training made it clear we must revisit annually. - Funding agreement has been noted, Brett and Pauline to sign and send off - Possible current parent survey: Use some NSOS question, Kylie & Jonathan to look at questions. Pauline to email S/C early next term with them and the results published on the website. - Electronic permission slip – Bec and Carolyn to further investigate, make decision - NSOS data on website and in newsletter: advertised in both - Open meeting clarification: Term 4 (advertise early) - School Council Training - Brett reported back about the training in Northam – in particular the constitution, the code of conduct, the number of meetings required to be attended and other schools' reflections on finding members to fill SC roles. In addition, three levels of School Council involvement were raised: to Understand or Inform decisions made by the Principal and others, or Make decisions with the Principal and others. Hence additional details in the agenda – outlining which items are to understand, inform or make decisions. - Annual report final copy: completed, Council agreed it was unnecessary to put detailed break-down of expenditure in school characteristics with Finance/Salaries etc - Early close Reporting to Parents: School closing at 12.10pm, Wednesday 10/4/19. Approved. 	
	4.0	Finance Report: see attached	Pam Canova
	4.1	Finance/Budgets Update: Cost Centres open – Curriculum Leaders to manage cost centres	UNDERSTAND

		<p>Clarification that the enquiry and consequent SIP did not provide extra funding besides some casual salaries for the project coordinator.</p> <p>Voluntary contributions survey 2018 completed, Primary were down but Secondary was about 85%.</p> <p>Donna from BMW visited, may get a toilet upgrade</p> <p>Leave liability and plans discussed.</p> <p>4 staff going to Professional Learning 'Leading School Improvement'</p> <ul style="list-style-type: none"> • Pertinent points from the Finance Committee meeting: <p>Invitation to have a school council representative at the FC meetings. Council declined citing their confidence in the current parent representation.</p> <p>Ensuring school budget must align with School Plan</p>	
	4.2	Student Centred Funding: monies received 25/3/19	UNDERSTAND
	4.3	Funding agreement – Meeting discussed contents and process to come - Brett and Pauline to sign and send off in May.	UNDERSTAND
	5.0	Principal Report: see attached	Pauline Wray
	5.1	Suicidal Behaviours and NSSI	UNDERSTAND
	5.2	'Our Priorities'	UNDERSTAND
	5.3	Violence in Schools	UNDERSTAND
	6.0	NSOS feedback	Pauline Wray
	6.1	<p>Drumbeat offered to upper primary and secondary students.</p> <p>Will promote Mental Health at the Assembly</p> <p>Leadership opportunities be available for staff who have expressed an interest</p> <p>Nicole Tiller presented to staff 'Suicidal Behaviours'</p> <p>Do we need more social events?</p> <p>Class sizes – 7 new students enrolled. Year 1/2 class getting large (27). Principal will meet with pertinent staff to discuss. Council discussed possible options for easing the pressure in the 1-2 class. Discussed the pros and cons of splitting the year 2s.</p>	INFORM
	7.0	Project Manager Report: attached	Rebecca Wilson
	7.1	Bec presented a PowerPoint presentation on the progress of SIP to date	
	8.0	Banksia Bulletin	Pauline Wray
	9.0	Review of Religious Education policy & Awards day format	Pauline Wray
	9.1	<p>Religious Education: School Council to seek feedback about the provision of scripture.</p> <p>Awards Day feedback sought: Council members keen to leave it at the current format.</p>	INFORM
	10.0	Meeting closed 5.10pm / Next meeting	Brett Caporn