



# SCHOOL COUNCIL MINUTES

## 21<sup>st</sup> February 2019

TIME		Location: Room 15	Who: Identify person to lead discussion on that item.
<b>2pm</b>	1.0	Welcome and apologies	Brett Caporn
	1.1	Opening and welcome	
	1.2	Attendees: Abby Kerr, Jonathon Hippisley, Brett Caporn, Pauline Wray, Kylie Squiers, Bec Wilson	
	1.3	Apologies: Jody Yardley, Jess George	
	2.0	Disclosure of Interest	Brett Caporn
	2.1	Identify real, perceived or potential conflicts.	
	3.0	Minutes of previous meeting	Brett Caporn
	3.1	Previous minutes (30/7/18) received by all Moved: Jonathon                      Seconded: Kylie	
	3.2	Business arising – Kevin O Keefe is booked for 2 more workshops Week 10 and middle of next term so that process continues. NSOS analysis is here for today's meeting. Project Manager business will be covered in the regular agenda.	
	4.0	Finance Report – Budget Update – Please refer to the sheet from MCS Pamela Canova	Pam Canova
	4.1	CENSUS was Friday, 113 children. Forecast funding \$1 861.805.40 Transition adjustment is for schools to learn to work with less money (we're not eligible) Casual payments for extra staff is sufficient for the year. Explanation of targeted Initiatives – \$12K approx. for AIEO \$42K approx. for Education Assistant. Discussion about viability of accepting this funding as it has an end date and will result in more permanent staff attached to the school. Voluntary contribution collections in 2018 - 44% in the primary, 82% in the high school. Funding agreement hasn't come through yet. Pauline will bring this to the next meeting	
	5.0	Principal's Report - See Attached	Pauline Wray
	6.0	Enrolments – 113 Children	Pauline Wray
	7.0	NSOS Survey data – See attached	Pauline Wray
	7.1	Ashley Kujawski led this review at the end of last year. Pauline has included an introduction and some background to the process. The document begins with lots of positives, student feel safe. Positive comments are on the really core things. Pauline acknowledged the low score from parents around whether the school is well led. Meeting agreed work was being done and it is included in the whole SIP process. Meeting agreed it would be a good time to do a "check in" survey now with our families on their view currently. Brett suggested that a survey doesn't necessarily give a true indication. Actions are a better result. Electronic permission slips – we have several options. SkoolBag has a cost but the department have their own one for free. Bec outlined the research she has done to date.	

		The NSOS data feedback to go on the website with a link in the newsletter and a hard copy made available upon request for those who would like one.	
8.0		Chair's Report - Nothing to report	Brett Caporn
9.0		Project Manager Report	Rebecca Wilson
9.1		As of this morning – The plan has been endorsed!!!! Meeting congratulated Bec. Bec will email this to the school council straight after the meeting. School council to select and advertise an open meeting - perhaps Term 2? We could ask for an RSVP to assist with planning.	
10.0		Scope of works – opening the year.	Brett Caporn
10.0.1		School Council training available in Northam date to be confirmed Email targets/new school plan to school council once agreed with staff	
10.1		Scope of works Code of conduct – given to new members (none this year)	Brett Caporn
10.2		Scope of works School plan – currently getting finalised by staff	Brett Caporn
10.3		Scope of works Self reflection – three weeks in we are ok	Brett Caporn
10.4		Scope of works Annual report	Pauline Wray
10.4.1		Draft emailed by Pauline. Photos have been changed. Edit – Attendance – 2018 not 17. If anyone sees anything else that need to be edited please let Pauline. Not due to the department until the end of term. Will get a final copy at the next meeting.	
10.5		Scope of works Council & community –	Brett Caporn
10.5.1		Pauline has updated the list of acronyms and will email out PlaygroupWA have cancelled aboriginal playgroup at this point due to low numbers. Chris Hawkes is the PlaygroupWA coordinator based in Northam. Cynthia Dann is the coordinator in Quairading. Janelle Nundle and Beatrice Colbung have been running the sessions. Hopefully there will be some young parents who will come on and get it going again. Murray Hansen – has decided to step down from school council. School Council are still encouraged to co-opt someone from the Aboriginal community to come on, if council would consider inviting another member. Brett to lead email discussion with parent representatives to decide. Will let Pauline know in a fortnight who to invite to the next meeting for a taster. Invitation to come from Pauline/school (more formal).	
10.6		Scope of works Operational Information	Brett Caporn
11.0		Constitution / Scope of Works / Other Standing Events	Pauline Wray
12.0		REPORTING TO PARENTS	Brett Caporn
12.1		School council approves 'early close' on the last Wednesday of Term 1 and Term 3 for 'Reporting to Parents' interviews. Brett will lead email discussion to approve (or not).	
13.0		Meeting close / Next meeting – Monday 1 <sup>st</sup> April 3pm Meeting closed at 3:30pm	Brett Caporn